



**Mayoral & Council  
Municipal Election Candidates  
2026 Municipal Election**

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### ALL Municipal Election Candidates

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To: **All Municipal Mayoral Candidates**

The municipality in which you are running for the office of Mayor is one of seven that make up Northumberland County. The Corporation of the County of Northumberland is the upper-tier level of municipal government that weaves together seven distinct, yet complementary municipalities.

Following the 2026 municipal election, the seven elected and acclaimed Mayors will serve on Northumberland County Council for a four-year term. If elected or acclaimed, you will be responsible for a wide variety of services and programs delivered by the County. In addition to serving the constituents in the municipality in which you were elected, you will also serve the residents and businesses in all of Northumberland County.

Please review the information contained in this letter and the attachments, and hold the key dates listed below (9:00 am - 5:00 pm). These meetings are mandatory for County Councillors.

Also, please note that Standing Committee meetings usually occur in the first week of each month and will be over a two day period (Tuesday’s and Wednesday’s). Council meetings generally take place on the third Wednesday of each month. The final meeting schedule will be approved at the December 9<sup>th</sup> County Council meeting. Due to statutory holidays and major events, meeting dates may not always align with these timeframes.

**2026 Meeting Dates**

Date	Meeting Type
November 23, 2026	<ul style="list-style-type: none"> <li>On-Boarding Session</li> </ul>
December 9, 2026	<ul style="list-style-type: none"> <li>Inaugural County Council Meeting</li> <li>Regular Council Meeting (incl. 2027 Budget overview)</li> </ul>

**2027 Meeting Dates**

Date	Meeting Type
January 11, 2027	<ul style="list-style-type: none"> <li>Council Orientation</li> </ul>
January 13, 2027	<ul style="list-style-type: none"> <li>Special Council Meeting – 2027 Budget</li> </ul>
January 27, 2027	<ul style="list-style-type: none"> <li>Regular Council Meeting</li> <li>Council Orientation</li> </ul>
February 2 and 3, 2027	<ul style="list-style-type: none"> <li>Standing Committee Meetings</li> </ul>

Please contact the County Clerk / Deputy Clerk if you have any questions.

Tonia Bennett, Manager Legislative Services / Clerk  
(905-372-3329, x2238, [bennett@northumberland.ca](mailto:bennett@northumberland.ca))

Cheryl Sanders, Deputy Clerk  
(905-372-3329, x2361, [sandersc@northumberland.ca](mailto:sandersc@northumberland.ca)).



# COUNTY COUNCILLORS

## INFO FOR MUNICIPAL MAYORAL CANDIDATES

The governance structure in our area is made up of 7 member municipalities (lower-tiers) and 1 County (upper-tier). Candidates who are elected (or acclaimed) to the office of Mayor in the 7 member municipalities will serve as members of Northumberland County Council. This sheet provides high level information regarding Northumberland County, the services and programs it delivers, and the responsibilities of a County Councillor.

### County of Northumberland

- Is the upper-tier level of municipal government that includes **seven** member municipalities:
  - Township of Alwick/Halldimand
  - Municipality of Brighton
  - Town of Cobourg
  - Township of Cramahe
  - Township of Hamilton
  - Municipality of Port Hope
  - Municipality of Trent Hills
- Northumberland County = 1,907 sq km
- County population (2021 Census) = 89,365
- 768 full and part-time employees
  - 2 - 24 hour operations
    - Golden Plough Lodge (GPL) - 294 full & part-time employees
    - Paramedics - 172 full & part-time employees
- 28 County properties (multiple buildings)
- 151 beds in our long-term care home (soon to be 180)
- 371 community housing units through the Northumberland County Housing Corp. (NCHC)
- 498 km of roads, 43 bridges, 68 culverts
- 41,035 curbside waste stops/week
- 5,500 acres of County Forest

### 2026 Budget = \$238.8 million

(Operating: \$156.1M, Capital: \$71.2M, + Transfer to Reserves: 11.5M)

#### Budget Process & Additional Information:

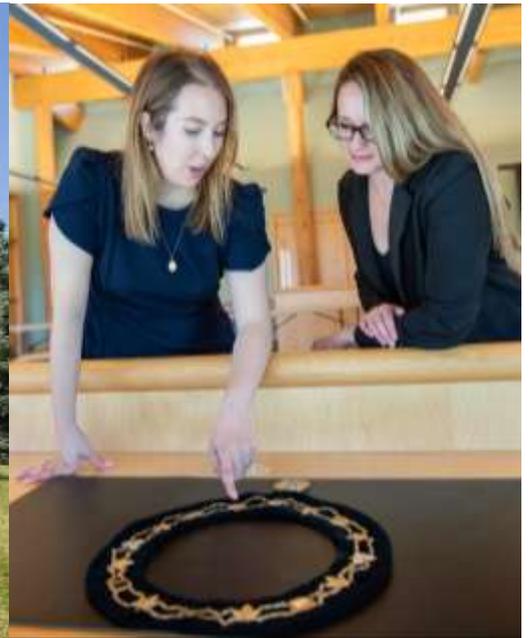
<https://northumberland.ca/county-government/budgets-and-finance/budgets/>

### County Services

- Northumberland County provides a wide range of vital programs and services to our residents and businesses.
- The *Municipal Act* and other provincial legislation prescribe the services that upper and lower-tier municipalities must deliver or may deliver.

### Service Overview:

- Northumberland Paramedics
- Golden Plough Lodge (GPL) Long-Term Care Home
- Community and Social Services
- Public Works
  - Operations
    - Road Operations, Fleet Management, Waste Operations, Facilities,
  - Engineering
    - Major Capital Projects, Infrastructure, GIS / Asset Management
- Economic Development, Planning & Strategic Initiatives
  - Economic Development, Business Services, Land-Use Planning, Tourism, Plumbing & Septic Inspections
- Legal, Court Services
- Corporate supports include:
  - Finance
  - Corporate Services
    - Legislative Services, Human Resources & Payroll, Archives & Museum, Health, Safety & Emergency Planning, Natural Heritage
  - Communications
  - Information Technology



## County Governance Structure

- The Mayors from the 7 member municipalities make up Northumberland County Council. The total composition of County Council is 7 members.
- The County's governance structure is built upon six Standing Committees and Council. Each of the six Committees has a specific portfolio and a membership of 3 County Councillors (including a Chair), all of whom are appointed by Council.
- At the Inaugural meeting on December 9<sup>th</sup>, County Council will elect a Warden and Deputy Warden, each for a one-year term.
- While fulfilling their responsibilities as a County Councillor, Members consider matters and make decisions that are in the best interests of the County as a whole.

## County Council / Committee Meetings

- All members of County Council are required to attend regular and special meetings of County Council and its Standing Committees, as well as any advisory or ad-hoc committees to which they are appointed.
- Regular Council and Committee meetings occur during the day.
- Council and Committee meetings are held using a hybrid meeting format. A hybrid meeting is a meeting that is held in a physical location with an added virtual component.
- The 2027 meeting schedule will be approved by Council in December. **Please hold the dates listed in the attached letter.**

## Council Orientation

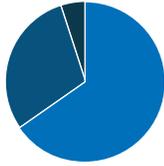
**Elected or acclaimed Mayors are required to attend Council orientation sessions to inform and prepare them for their responsibilities as County Councillors.**

For more information, visit <https://northumberland.ca> or contact:  
Tonia Bennett, Manager Legislative Services / Clerk  
[bennett@northumberland.ca](mailto:bennett@northumberland.ca)  
905-372-3329 Ext. 2238

# Northumberland County 2026 Budget Overview



**TOTAL COUNTY Budget**  
**\$238.8 M\***



**Operating** \$156.1 M  
**Capital** \$71.2 M  
**Transfer to Reserve** \$11.5 M

\*Council approved budget December 17, 2025 (M)

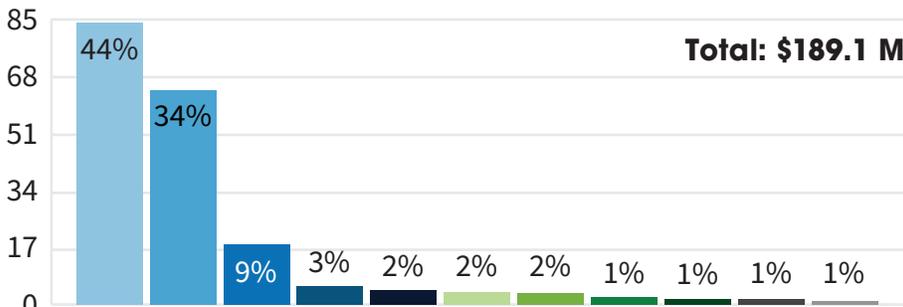
**TOTAL COUNTY Levy**  
**\$84.1 M**



**LEVY INCREASE**  
from 2025  
**3.77%\***

A \$61.43 estimated increase to County property taxes for a median assessed home. (\*Excluding growth)

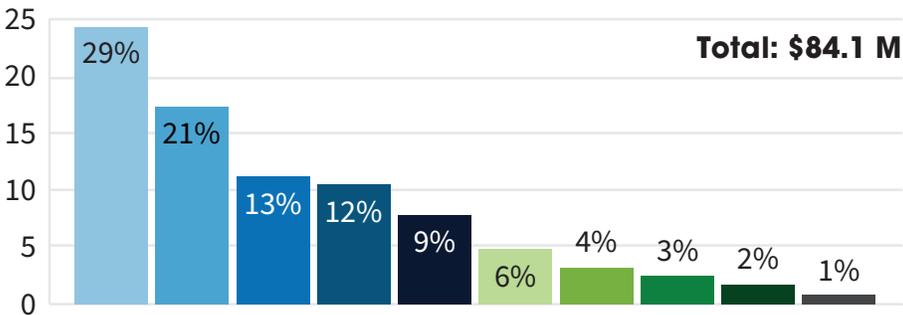
## How the County funds your services\* (M)



\*excludes financing from debt and reserves

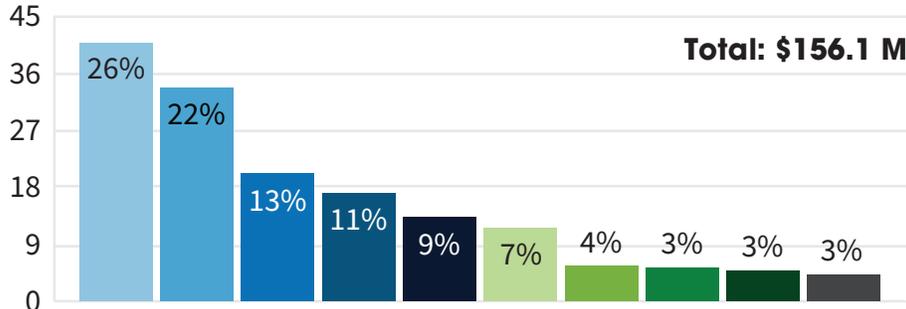
Property Tax: 84.1M  
Grants & Subsidies: 63.9M  
Development Charges: 17.9M  
Bag Tags, Tipping Fees & Recycling: 5.4M  
GPL Resident Fees: 4.4M  
Interest Revenue: 3.8M  
Other: 3.4M  
Community Housing Rent: 2.1M  
Surface Treatment Recoveries: 1.5M  
Provincial Offences Fines: 1.5M  
Corporate Rent: 1.1M

## How your property taxes are put to work



Roads: 24.3 M  
Social Services & Housing: 17.3 M  
Paramedics: 11.2 M  
Golden Plough Lodge: 10.5 M  
Waste Management: 7.8 M  
MPAC, Health Unit & Hospitals: 4.8 M  
Ec Dev, Planning & Tourism: 3.2 M  
Other: 2.5 M  
Health, Safety & Emergency Mgmt: 1.7 M  
Major Capital Projects & Facilities: 0.8 M

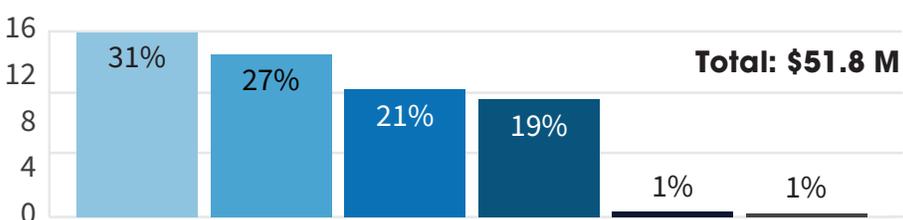
## Dollars invested by service\* (M)



\*excludes transfers to reserves and asset investments

Social Services & Housing: 40.8M  
Golden Plough Lodge: 33.7 M  
Paramedics: 20.1 M  
Roads: 17.0 M  
Governance & Administration: 13.3 M  
Waste Management: 11.6 M  
Major Capital Projects & Facilities: 5.5 M  
Ec Dev, Planning & Tourism: 5.2 M  
MPAC, Health Unit & Hospitals: 4.8 M  
Other: 4.1 M

## Dollars invested in Community & Social Services (M)



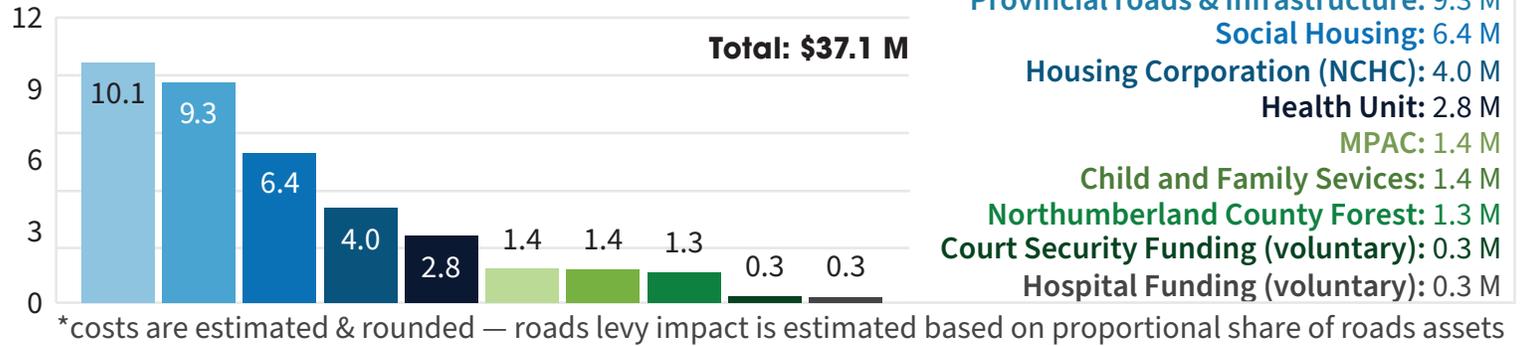
\*includes \$10.5 M in capital investments

Early Learning & Child Care: 15.9 M  
Housing & Shelter: 14.0 M  
Ontario Works: 11.0 M  
Housing Capital Projects: 10.1 M  
Community Outreach: 0.5 M  
Food 4 All: 0.3 M

# Breakdown of Downloaded Services

The following services were historically provided by the Federal or Provincial government and are now funded by the County's tax levy (breakdown as of 2025).

## Cost of downloaded services (based on 2025 Levy)



### IMPACT ON LEVY

**46.5% of County levy funds downloaded services\***

Standard Services \$42.7 M

Mandated Downloaded Services \$36.6 M

Voluntary Downloaded Services \$0.5 M



\*Based on 2025 levy. Mandated services are legislatively required by upper levels of government. Voluntary downloads were accepted by County Council to improve local service delivery or meet an unaddressed need.

# Tracking Our Progress

Our goal:

**275** new licensed child care spaces will be created by the end of 2026.

By the end of 2025, we were

**82%** of the way towards achieving this goal.

Our goal:

**80%** of Community Paramedicine clients feel a greater sense of well-being as a result of participating in the program.

By the end of 2025,

**93%** of CP clients agreed with this statement.

Our goal:

**900** new affordable housing units projected to be developed by 2029.

By the end of 2025,

**336** units have been created or are in development.

Our goal:

**75%** waste diversion from the landfill in Brighton by 2030.

In 2025,

**52%** of residential waste was diverted from the landfill.

# Northumberland County

## Warden & Deputy Warden

### Roles & Responsibilities

#### Election of Warden & Deputy Warden

One of the seven members of County Council are elected / appointed annually as Warden and Deputy Warden at the December County Council meeting for a 1-year term.

Northumberland County Council does not have a Warden or Deputy Warden term limit, meaning, a Member of County Council may be Warden for consecutive terms if elected / appointed by County Council annually.

In accordance with the Procedural By-law, recorded votes (weighted) are not permitted for the election of Warden and Deputy Warden.

#### Warden & Deputy Warden Responsibilities

The **Warden** acts as head of Council and Presiding Officer with all of the duties as identified within Section 225 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended.

In absence of the Warden, the **Deputy Warden** serves as alternate head of Council and assumes all power, authority and duties of the Warden during the Warden's absence as identified within Section 225 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended and as per Sections 23.1 and 242.

##### ➤ **Role of Head of Council**

*Municipal Act 2001, Section 225*

- a) To act as Chief Executive Officer of the municipality;
- b) Preside over council meetings so that its business can be carried out efficiently and effectively;
- c) To provide leadership to the council;
- c.1) without limiting clause c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1);
- d) To represent the municipality at official functions; and
- e) To carry out the duties of the head of council under this or any other Act.

#### Division of Responsibility

Upon election / appointment, the Warden, in consultation with the Deputy Warden, and in consultation with Council, will decide upon how the responsibilities are divided between the two individuals.

Historically the division of responsibilities has been a collaborative process between Warden and Deputy Warden, however Council will ultimately decide how the responsibilities will be divided if agreement / consensus cannot be reached.

# Northumberland County County Council Meetings

## County Council Meetings

Northumberland County Council is comprised of the mayors of each of the seven towns, townships or local municipalities within its boundaries. The head of County Council is called the Warden and is elected annually from amongst its membership.

## Frequency of Meetings

County Council meets once a month with the exception of summer recess. The Warden or Presiding Officer may call a Special Meeting of the Council at any time.

## Remuneration

Council Remuneration By-law 2020-11 outlines that Council Members are required to attend all meetings of Council and Special Council as part of their annual salary.

Remuneration and expenses of all Members of County Council are reviewed every four years, in the third year of the term. An updated remuneration by-law will be adopted prior to the 2026-2030 Term of Council.

## Voting

County Council Members including the Warden have equal voting rights, with each member entitled to one vote on matters before the council.

An exception to this when a member of County Council requests a recorded vote. A recorded vote is weighted and is used to balance representation by population in upper-tier councils.

Councillors may request a recorded vote (weighted) immediately prior to the commencements of the vote being taken, or immediately thereafter.

### ➤ **Recorded Vote (Weighted)**

By-law 45-2022 being a By-law to Continue the Composition of County Council, to Prescribe the Number of Votes Given to Each Member Municipality outlines the weighted vote allocation for Member Municipalities for the purposes of a recorded (weighted) vote.

Each Member Municipality is assigned a weighted vote that is calculated using population figures from Statistics Canada's most recent Census data. The Canadian Census occurs once every five years, with the most recent Census taking place in 2021.

The number of votes per municipality is based on two votes to the smallest Member Municipality (Cramahe) and votes are allocated to every other Member Municipality based on their proportionate share of the total County population.

# Northumberland County County Council Meetings

In order for a recorded vote to be carried, 50% +1 is required. For example, the assignment of weighted votes to Member Municipalities totals 26 (Table #1). In order for a recorded vote to be carried, the weighted vote must total a minimum of 14 out of 26. If the weighted vote totals 13 or less, the vote is defeated.

Members of Council who are absent will have their weighted vote total removed from the overall total. For instance, if a Councillor is absent and their assigned weighted vote is 4, this number must be subtracted from the overall total. Thus, 12 votes would carry the vote because the adjusted weighted vote total is 22.

If a Councillor abstains from voting during a recorded vote, their vote is deemed as voting in the negative, except when prohibited from voting by statute.

Recorded votes (weighted) are not permitted at Standing Committee meetings.

In accordance with the Procedural By-law the Clerk will make available the newly revised weighted vote for each Municipality following the Municipal election.

**Table #1**

## Weighted Vote Calculations

Member Municipality	2021 Census Population	% of Population	Assignment of Votes	Weighted Votes for 2022-2026 Term of Council	Last Census
Alnwick/Haldimand	7,473	8.41%	2.30	2	2
Brighton	12,108	13.63%	3.72	4	4
Cobourg	20,519	23.10%	6.30	6	6
Cramahe	6,509	7.33%	2.00	2	2
Hamilton	11,059	12.45%	3.40	3	3
Port Hope	17,294	19.47%	5.31	5	5
Trent Hills	13,861	15.61%	4.26	4	4
<b>Total</b>	<b>88,823</b>	<b>100%</b>		<b>26</b>	

**Formula**

\*\*This calculation sets the municipality with the smallest population (Cramahe) with 2 votes  
 Member Municipality = (2021 Census Population) / (Total Population) = (% of Population) / (Cramahe's % of Population) x 2 =  
 Weighted Vote Allocation for 2022-2026 Term of Council

\*\* In this table, the weighed vote allocation numbers have been rounded up if over .500 or rounded down if under .500

# Northumberland County Standing Committees

## Standing Committee Structure & Composition

Each Standing Committee is comprised of three County Council members, being the current Warden and two other County Council members. The Warden is a member of all six Standing Committees. The Deputy Warden and the other five Council members each chair one Committee.

Committee assignments are generally for the full-term of Council. However, there may be slight changes from time to time as the Warden changes.

Northumberland County's six Standing Committees are:

- **Community Health Committee**
  - Warden & 2 Councillors
- **Corporate Support Committee**
  - Warden & 2 Councillors
- **Economic Development, Tourism, and Land Use Planning Committee**
  - Warden & 2 Councillors
- **Finance and Audit Committee**
  - Warden & 2 Councillors
- **Public Works Committee**
  - Warden & 2 Councillors
- **Social Services Committee**
  - Warden & 2 Councillors

Standing Committee appointments for the 2026-2030 term of Council will occur at the December 9, 2026 County Council meeting.

## Frequency of Meetings

The County's Standing Committee meetings are held monthly with the exception of summer recess.

## Remuneration

Council Remuneration By-law 2020-11 outlines that Council Members shall receive remuneration on a per meeting basis of \$100.00 for attending Standing Committee meetings.

Remuneration and expenses of all Members of County Council are reviewed every four years, in the third year of the term. An updated remuneration by-law will be adopted prior to the 2026-2030 Term of Council.

# Northumberland County

## Standing Committees

### Mandate of Committees

The mandate of each Standing Committee is to report to Council with recommendations on matters that fall within its jurisdiction. Committees provide recommendations to County Council regarding priorities, strategies, needs, policies, and programs. However, only County Council may recommend the adoption of the annual budget, the long-term financial plan, and amendments to the approved budget.

#### ➤ **Community Health Committee**

##### **Mandate:**

The Community Health Committee will provide recommendations to County Council directly, regarding priorities, strategies, needs, policies, and programs relating to:

- Paramedics
- Community Paramedicine
- Long-Term Care Home
- Community Health
- Advisory Committees, Boards, Working Groups:
  - Haliburton, Kawartha, Northumberland, Peterborough Board of Health
  - Ontario Health Team of Northumberland - Governance Advisory Committee

#### ➤ **Corporate Support Committee**

##### **Mandate:**

The Corporate Support Committee will provide recommendations to County Council directly, regarding priorities, strategies, needs, policies, and programs relating to:

- Archives & Museum
- Chief Administrative Officer
- Clerk / Legislative Services
- Communications and Grant Writing
- Health, Safety & Emergency Planning
- Human Resources
- Information Technology & Records Management
- Legal (general / corporate matters)
- Natural Heritage / County Forest
- Provincial Offences
- Advisory Committees, Boards, Working Groups:
  - Northumberland Accessibility Advisory Committee
  - Northumberland Forest Advisory Committee

# Northumberland County

## Standing Committees

### ➤ Economic Development, Tourism and Land Use Planning Committee

**Mandate:**

The Economic Development, Tourism and Land Planning Committee will provide recommendations to County Council directly, regarding priorities, strategies, needs, policies, and programs relating to:

- Agriculture Services
- Business Entrepreneurship
- Economic Development
- Immigration and Settlement Services
- Investment Development
- Land Use Planning
- Plumbing & Septic Inspections
- Tourism
- Advisory Committees, Boards, Working Groups:
  - Canadian Association of Nuclear Host Communities

### ➤ Finance & Audit Committee

**Mandate:**

The Finance and Audit Committee will provide recommendations to County Council directly, regarding priorities, strategies, needs, policies, and programs relating to:

- Asset Management
- Financial Audits
- Financial Planning and Reporting
- Investments
- Procurement
- Risk Management & Insurance
- Statutory Compliance
- Advisory Committees, Boards, Working Groups:
  - N/A

### ➤ Public Works Committee

**Mandate:**

The Public Works Committee will provide recommendations to County Council directly, regarding priorities, strategies, needs, policies, and programs relating to:

- County Infrastructure
- Facilities Management

# Northumberland County Standing Committees

- Fleet Management
- Geographic Information System
- Major Capital Projects
- Major Roads/Transportation Operations
- Waste Management
- Advisory Committees, Boards, Working Groups:
  - Brighton Landfill Liaison Committee
  - Northumberland County Agriculture Advisory Group

## ➤ **Social Services Committee**

### **Mandate:**

The Social Services Committee will provide recommendations to County Council directly, regarding priorities, strategies, needs, policies, and programs relating to:

- Community Services and Support
- Food Security
- Financial and Employment Support
- Family and Children Support
- Health and Wellness Supports
- Homelessness Support
- Social and Affordable Housing
- Advisory Committees, Boards, Working Groups:
  - Northumberland County Housing Corporation

# Northumberland County

## Advisory Groups / Boards

### Advisory Groups / Boards

In addition to Standing Committee Appointments, County Council must also appoint Council Members to the following advisory groups / boards:

- **Northumberland Accessibility Advisory Committee**
  - 1 Councillor
- **Brighton Landfill Liaison Committee**
  - 1 Councillor – usually the Warden or a Councillor assigned to Public Works
- **Canadian Association of Nuclear Host Communities**
  - 1 Councillor
- **Lakelands Public Health Board of Health**
  - 2 Councillors
- **Northumberland County Agricultural Advisory Group**
  - 1 Councillor
- **Northumberland Forest Advisory Committee**
  - 1 Councillor
- **Northumberland County Housing Corporation**
  - 2 Councillors
- **Ontario Health Team of Northumberland (OHT-N) Governance Advisory Council**
  - 1 Councillor

Typically, County Councillors are appointed to 1-2 advisory groups / boards and appointments are for the entire Term of Council (2026 - 2030). Council appointments for the 2026 -2030 Term of Council will be made at the December 9, 2026 County Council meeting.

### Frequency of Meetings

Meeting frequency is determined by each Advisory Group / Board.

### Remuneration

Council Remuneration By-law 2020-11 outlines that Council Members shall receive remuneration on a per meeting basis of \$100.00 for attending Advisory Group meetings / Boards.

Remuneration and expenses of all Members of County Council are reviewed every four years, in the third year of the term. An updated remuneration by-law will be adopted prior to the 2026-2030 Term of Council.

# Northumberland County

## Advisory Groups / Boards

### Mandate of Advisory Groups / Boards

#### ➤ Northumberland Accessibility Advisory Committee

The Northumberland Accessibility Advisory Committee (NAAC) is a committee established by County Council for the County of Northumberland as required by the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). The Committee provides recommendations to Council to make it easier for people with disabilities to access its programs, services, and facilities. The NAAC reports to Council through the Corporate Support Standing Committee.

#### **Mandate:**

The NAAC will provide advice, recommendations and support to County Council and County departments regarding the development, implementation, and maintenance of an accessibility plan in accordance with the AODA. The NAAC supports the implementation of accessibility legislation and provides feedback and advice on creating, improving and maintaining access to County services and facilities for people with disabilities.

#### ➤ Brighton Landfill Liaison Committee

The Brighton Landfill Liaison (BLLC) Committee acts as a vehicle for communication between the County, the Municipality of Brighton, and the local community. The BLLC makes recommendations on matters of concern to people affected by the County's landfilling operations at the Brighton site.

#### **Mandate:**

- Landfilling operations at the Brighton site;
- Annual operating and monitoring reports for the Brighton site;
- Proposed changes to the Certificate of Approval for the Brighton site; and
- Complaints and complaint response procedures and any other matters of concern to the local community.

#### ➤ Canadian Association of Nuclear Host Communities

Northumberland County is a member of the Canadian Association of Nuclear Host Communities (CANHC). CANHC represents a broad cross section of communities with a common interest as a host (or potential host) of nuclear technology in Canada.

#### **Mandate:**

- To share best practices among host communities;
- To demonstrate through safe, secure, and positive community partnerships and cooperation, the benefits of nuclear energy through all stages of the nuclear fuel cycle;

# Northumberland County

## Advisory Groups / Boards

- To elevate CANHC's status with the Canadian Nuclear Safety Commission (CNSC) as a central public voice and the main community authority when it comes to nuclear safety, security, and public opinion;
- To play a key role in supporting the advancement of Canada's nuclear technology; and
- To articulate the requirements that help Canada develop the community-driven standards, oversight, assessment, and evaluation that would provide existing and new nuclear communities the guidance, expectations, and assurances to achieve long term positive outcomes for people, the environment and local economies when hosting a nuclear facility.

### ➤ **Lakelands Public Health Board of Health**

#### **Mandate:**

Lakelands Public Health is the local public health agency serving Alderville, Curve Lake, and Hiawatha First Nations, the Counties of Haliburton, Northumberland and Peterborough, and the Cities of Kawartha Lakes and Peterborough. Working with community partners Lakelands Public Health strives to protect health, prevent illness and injury, and promote overall well-being for everyone who lives, works, and learns in the region including both urban Indigenous and rural communities. The Board of Health oversees the work of Local Public Health (LPH) and ensures staff provide the programs and services required under the Ontario Public Health Standards (set by the Ontario Ministry of Health).

### ➤ **Northumberland County Agricultural Advisory Group**

The role of the Agriculture Advisory Group (AAG) is to provide advice and information to County Council on agriculture related matters, to support and facilitate public input to County Council on programs and ideas and to assist in enhancing the quality of life in the community within the principles of the County's long-term strategic plan.

#### **Mandate:**

- To provide for the exchange of information on agricultural and rural issues and initiatives, and advise on potential concerns, directions and conflict resolution;
- To encourage public awareness and education of agricultural and rural issues; and
- To solicit and coordinate the interests and concerns of farmers, farm groups and agri-business and communicate those interests and concerns to County Council.

# Northumberland County

## Advisory Groups / Boards

### ➤ Northumberland Forest Advisory Committee

The Forest Advisory Committee (FAC) serves as a resource to provide information, expertise, and support to Natural Heritage for management of the County Forest and other relevant activities of Natural Heritage (e.g., Weed Control, Forest Conservation) or Northumberland County when requested.

**Mandate:**

- Participate and take on an active role for the benefit of the County Forest as a whole
- Discuss and bring forward ideas, opportunities, issues, and concerns in a collaborative forum
- Provide advice, review, information for County Forest management network including policies, plans and by-laws
- Participate and encourage participation in County Forest management initiatives
- Encourage volunteerism in the County Forest and develop complementary programs for supporting management activities
- Engage residents and visitors in the responsible use and stewardship of the County Forest's resources including trails and natural heritage
- Assist in the development, acquisition and provision of resources needed for County Forest management
- Assist in the collection of information and data to implement best management practices in the County Forest
- Educate and build awareness of stewardship, conservation, and cooperation in the County Forest.
- Participate in collaborative initiatives with other organizations that have similar goals and are linked to the County Forest

### ➤ Northumberland County Housing Corporation

Northumberland County Housing Corporation (NCHC) is the local housing corporation, the largest community housing provider in Northumberland County with over 370 owned and operated housing units. The NCHC provides rent-geared-to-income (RGI), affordable and market rental options to low-income households in Northumberland.

**Mandate:**

Northumberland County is the sole shareholder of the NCHC and gives direction to its Board of Directors through a Shareholder Direction. The Board of Directors is responsible for the budget, upholding corporate by-laws, agreements, and reports; and for long-range strategic planning.

# Northumberland County

## Advisory Groups / Boards

➤ **Ontario Health Team of Northumberland (OHT-N) Governance Advisory Council**

Patients, caregivers, health and community care providers from across Northumberland County are working together to improve patient and caregiver experience with local health and community care services, as well as provider work-life experience, through the Ontario Health Team model. The Ontario Health Team of Northumberland (OHT-N) Governance Advisory Council oversees the work and further development of the OHT-N.

**Mandate:**

The role of the OHT-N Governance Advisory Council is to create a forum for board-to-board engagement of OHT-N Members. The Governance Advisory Council members will act in an advisory capacity to the Collaboration Council, report back to their own boards about system and collaborative goals, and engage in:

- Communications, information sharing, and networking;
- Consideration of strategic governance issues;
- Sharing best practices including governance best practice; and
- Provision of strategic advice regarding the healthcare system.



**By-law 2020-11**

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**A By-law to Provide for the Remuneration and Expenses  
of County Council Members and Repeal By-law 2019-27**

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**Whereas** Section 283 of the *Municipal Act, 2001*, S.O. 2001, as amended provides for the remuneration and expenses of Councillors;

**Now Therefore Be It Enacted** as a By-law of the Corporation of the County of Northumberland that the annual salaries, the remuneration for attendance at Department Meetings and other meetings as requested by the Warden, the allowances for conference attendance, the reimbursement of mileage and expenditures be provided for in accordance with Schedule A attached; and

**That** authority be delegated to the Treasurer to annually update the annual salaries of Members of Council as per the Consumer Price Index for Ontario on December 1<sup>st</sup>, as outlined in Schedule A; and

**That** the Clerk review the remuneration and expenses of all Members of Council every four years, in the third year of the term, and provide a report to Council; and

**That** By-law No. 2019-27 be hereby repealed on February 19, 2020; and

**That** By-law 2020-11 be introduced and deemed to be read a first, second and third time, be passed, signed and sealed this 19<sup>th</sup> day of February, 2020; and

**That** as per County Council Resolution 2020-01-29-17, adopted by Council on January 29, 2020, that By-law 2020-11 come into force retroactively from January 1, 2020."



  
\_\_\_\_\_  
**Robert Sanderson, Warden**

  
\_\_\_\_\_  
**Nancy MacDonald, Clerk**

## **Schedule A to By-law 2020-11**

### **The Provision for Remuneration and Expenses of County Council Members**

1. Councillors shall receive an annual salary of \$20,018.16 for attending all meetings of Council, including training and education meetings, meetings with the area MP and MPP, and attendance at community announcements, as required.
2. The Warden shall receive an annual salary of \$49,231.76 for attending all meetings of Council, including training and education meetings as required, meetings with the area MP and MPP, attendance at community announcements, Eastern Ontario Wardens' Caucus meetings, meetings with the County's senior management team, and meetings and events that require the presence of the Head of County Council.
3. The Deputy Warden shall receive an annual salary of \$24,021.79 for attending all meetings of Council, including training and education meetings as required, meetings with the area MP and MPP as required, attendance at community announcements, Eastern Ontario Wardens' Caucus meetings (as requested by the Warden), meetings with the County's senior management team, and meetings and events that require the presence of Deputy Warden when the Warden is not available.
4. All Members of Council shall receive remuneration on a per meeting basis at a rate of \$100 for attending County Department meetings and other meetings (including but not limited to: Haliburton, Kawartha, Pine Ridge District Board of Health, Safe Communities, Agriculture Advisory Group), as requested by the Warden from time to time.
5. If Members are reimbursed for meeting attendance and/or mileage by another municipality, agency, board or commission, there will be no reimbursement from the County.
6. All Members of Council shall be reimbursed for mileage accumulated to attend Council meetings and other meetings attended on County business.
7. Each Member of Council is authorized to attend any conference of an association for which the County pays membership fees. Reimbursements of registration fees, transportation, accommodations, and meals shall not exceed an aggregate of \$4,000 per calendar year.

8. Reimbursements for expenditures related to accommodation, mileage, transportation, and meals are outlined in the Council and Employee Expense Policy (adopted September 21, 2016).
9. Members of Council shall not receive per diem remuneration for attending conferences.
10. As per Northumberland County Procedural By-law 2019-44, Sec 9.12, Alternates will be eligible to receive remuneration or compensation from the County in certain circumstances, namely:
  - i) Alternates shall receive \$100 for attending and participating in a County Council Meeting if directed to attend by the County Councillor who will be absent from that meeting.
  - ii) Alternates shall receive \$100 for attending a pre-Council agenda briefing with the CAO and/or Clerk.
  - iii) Alternates shall be reimbursed for mileage accumulated to attend Council meetings and pre-Council briefings. The distance will be calculated from their municipal office to the County office in Cobourg.
  - iv) If Alternates are reimbursed for meeting attendance and/or mileage by their lower-tier municipality, there will be no reimbursement from the County.
11. Members of Council shall not participate in the OMERS pension plan and shall not be entitled to a severance on leaving office.
12. The annual salaries described above (clauses 1 and 2) for Councillors and the Warden respectively shall be adjusted annually on December 1<sup>st</sup>, effective December 1, 2019, to reflect the cost of living as measured by the annual change in the Consumer Price Index for Ontario.

Dear Municipal Council Candidates,

The Northumberland County Housing Corporation (NCHC) owns and operates 371 housing units across the County. Many of these units are located within secure multi-residential buildings without on-site superintendent support. As such, and in support of Section 88.1 of the *Municipal Elections Act, 1996*; the NCHC has developed protocols to support candidates and their authorized canvassers with access to our buildings if required during campaigning.

In order to facilitate timely access to buildings, we respectfully request advance notice be provided to Rebecca Snelgrove, Associate Director of Housing & Homelessness by email at [snelgrover@northumberland.ca](mailto:snelgrover@northumberland.ca) or by phone at (905) 372-3329.

We require that all candidates and canvassers provide photo identification, and where possible an accompanying letter from the candidate indicating that the requesting party is an authorized canvasser.

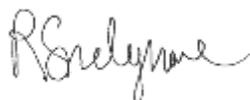
**List of NCHC Properties with Secure Single-entry Points  
2026 Municipal Election**

<b>Municipality</b>	<b>Address</b>	<b>Style of Entry</b>
Port Hope	24 Queen Street	Secure single-entry point
Port Hope	43 Wellington Street	Secure single-entry point
Port Hope	45 Wellington Street	Secure single-entry point
Cobourg	330 King Street East	Secure single-entry point
Cramahe	123 King Street East, Colborne	Secure single-entry point
Cramahe	6 Percy Street, Colborne	Secure single-entry point
Brighton	2 Francis Street	Secure single-entry point
Brighton	12 Meade Street	Secure single-entry point
Brighton	12A Meade Street	Secure single-entry point
Trent Hills	111 Front Street South, Campbellford	Secure single-entry point
Trent Hills	112 Front Street South, Campbellford	Secure single-entry point

\*List does not include semi-detached or townhouse sites where there is not a secure single-entry point to access units.

Should you have any questions related to this above protocol, please let me know.

Sincerely,



Rebecca Snelgrove  
Northumberland County Housing Corporation



To: All Municipal Election Candidates

Re: **Northumberland County Election Sign By-law**

This letter is for all confirmed candidates in the riding of Northumberland-Peterborough South, who are running for office in the 2026 Municipal Election.

The County of Northumberland has a By-law that governs election signs, By-law 13-08. The By-law prohibits election signs on County property, including County road allowances.

Please review the attached By-law and ensure that the information is made available to all members of your campaign team.

Northumberland County will enforce By-law 13-08, and election signs that are found on County property will be removed.

Please note that the seven member municipalities of Northumberland County have their own sign by-laws that govern the timing, placement, and / or removal of election signs on their municipal roads and properties. Information may be obtained from each municipality (Township of Alwick / Haldimand, Municipality of Brighton, Township of Cramahe, Town of Cobourg, Township of Hamilton, Municipality of Port Hope, and Municipality of Trent Hills).

Thank you for your anticipated cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Tonia Bennett".

Tonia Bennett  
Manager of Legislative Services / Clerk  
Northumberland County

attach

# THE CORPORATION OF THE COUNTY OF NORTHUMBERLAND

## BY-LAW NO. 13 - 08

### **BEING A BY-LAW TO REGULATE THE PLACEMENT OF ELECTION SIGNS WITHIN CERTAIN ROAD ALLOWANCES AND ANY OTHER PROPERTY OWNED AND OPERATED BY THE CORPORATION OF THE COUNTY OF NORTHUMBERLAND.**

**WHEREAS** Section 11(1) of the Municipal Act, S.O. 2001, as amended, states that the municipality may pass by-laws respecting structures, including fences and signs;

**AND WHEREAS** Section 99(1) of the Municipal Act, S.O. 2001, as amended, states that the municipality shall give notice of its intention to pass the by-law;

**AND WHEREAS** Council has determined that, for the purpose of aesthetics and public safety, it wishes to prohibit the placement of election signs on, over, in or under any public highway, road allowance, sidewalk, bridge or other County of Northumberland property under its jurisdiction;

**NOW THEREFORE BE IT ENACTED** as a by-law of the Corporation of the County of Northumberland that:

Definitions:

"County" means the Corporation of the County of Northumberland.

"Election Sign" means any sign intended as advertising or promoting a candidate in a federal, provincial or municipal election or by-election or that uses words, pictures or graphics or any combination thereof intended to influence persons to vote for or against any question or by-law submitted to the electors under section 8 of the Municipal Elections Act, 1996;

"Public Property" means property owned by or under the control of the Corporation of the County of Northumberland or any of its agencies, boards or commissions, including public highways, and shall be deemed to include Public Utility Poles, regardless of whether the poles are owned by or under the control of the County and shall be deemed to include trees and vegetation located within the property, regardless of whether the trees are owned by or under the control of the County;

"Road allowance" means the allowance for a public road and includes the traveled and untraveled portions of the road allowance, the road shoulders, ditches, boulevards and sidewalks.

### **ELECTION SIGNS PLACED ON COUNTY PROPERTY**

1. No election sign shall be located, erected, posted, placed or otherwise displayed on any property owned by the County, including but not limited to road allowances and any other lands, buildings and facilities.

### **ELECTION SIGNS PLACED ON PRIVATE PROPERTY**

2. Election Signs may be erected or displayed on private property and shall conform to the requirements of any regulating Bylaw that may be in force within the boundaries of the local lower tier municipality.

3. No election sign shall be located within 0.3 metres (1 foot) of the road allowance or any other County property.

### **NO SIGN PERMIT FEE**

4. No fee shall be charged and no permit shall be required to be issued by the County in order to post an election sign on private property.

## REMOVAL OF UNLAWFUL ELECTION SIGNS

5. Any election sign that has been located, erected, posted, placed or otherwise displayed on any property owned by the County may be removed and destroyed by the County.
6. The County shall not be obliged to store election signs and may destroy these signs immediately upon removal.

## PENALTY

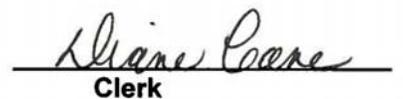
7. Any person who contravenes any provision of this by-law is guilty of an offence and upon conviction, is liable to the penalties specified by the Provincial Offences Act, R.S.O. 1990, cP.33, as amended.

The provisions of this by-law shall not be construed as relieving or limiting the responsibility or liability of any person erecting or owning any election sign for personal injury or property damage resulting from the placing of such election signs or resulting from the negligence or willful acts of such person, or his or her agents or employees, in the construction, erection, maintenance, repair or removal of such election signs.

## EFFECTIVE DATE

That By-law No. 13-08 be introduced and be deemed to be read a first, second and third time, be passed and be properly signed and sealed at the Town of Cobourg this 6th day of February , 2008.

  
Warden

  
Clerk